



Academic Year
2022-23



MSBECL/Office/2024/523

Date : 25.04.2024

To,
The Registrar,
Dr.B.A.T.U.Lonere.

Subject :- Request to issue a copy of LIC Committee visit report for NAAC purpose.

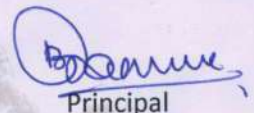
Dear Sir,

We are applying for NAAC IInd cycle accreditation for our institute .Our AQAR is approved and we are preparing SSR. We require inspection reports of LIC committees visited to our institute during the period of Academic year 2018-19 to 2022-23.

During this period University appointed committee (LIC) visited our campus on three occasions ,for academic year 2018-19 on 17/05/2018 , for academic year 2019-20 on 15/04/2019 and for academic year 2022-23 on 02/07/2022.

You are requested to provide a copy of visit report for NAAC purpose.

Thanking you,


Principal
M.S. Bidve
S. M. B. Education Society's College,
Latur

डॉ. बा. आं. तं. वि.
सलग्निकरण कक्ष

आवक क्र. 1003

दिनांक 26/04/2024 सहि

Dr. Babasaheb Ambedkar Technological University
Maharashtra

**Report of Local Inspection Committee for
professional Courses**

In

(Faculty of Engineering & Technology)

Academic Year 2022-23

Dr. Babasaheb Ambedkar Technological University

Report of Local Inspection Committee for Professional Courses

Date: 02/07/2022

To,
The Registrar,
Dr. Babasaheb Ambedkar Technological University,
Lonere, Dist: Raigad
Maharashtra – 402103

Ref: Dr. Babasaheb Ambedkar Technological University Letter No. Dated **08/06/2022**.

Sub: Report of **Local Inspection Committee** for affiliation of
: **M. S. Bidve Engineering College, P. O. Box no.112, Vaswadi, Barshi Road, Latur.**

Sir,

With reference to letter mentioned above, we the following members of **Local Inspection Committee** **visited** the Institute, mentioned above on dated **19/06/2022** at **M. S. Bidve Engineering College, Latur** as per the guidelines;

Sr. No	Name of the Member	Designation	Status
01	Dr. Ulhas Shinde	Chairman	Present / Absent
02	Dr. Rajesh Autee	University Expert	Present / Absent
03	Ad. Chandrakant Jadhav	Legal Expert	Present / Absent
04	Mr. Vipul Salvankar	Architect	Present / Absent

Sr.No.	Designation	Name
01	Chairman LIC	
02	University Expert	
03	Legal Expert	
04	Architects	

The following members of the Management and Institute were present during the visit.

Sr. No	Name of the Member	Designation
01	Prof.Dr. B.I. Khadakbhavi	Executive Director,M.B.Education Society, Latur
02	Prof. Dr. S. R. Halhalli	Principal
03	Prof. Suraj S. Damre	Registrar
04	Prof.D.B. Biradar	H.O.D. IT Department

The Local Inspection Committee has physically verified the correctness of the documents submitted for the Institute. On examination of the various documents submitted to the committee and inspection of infrastructure, instructional and other facilities the committee has to report as under:

1) Name and Address of the Society / Trust:

Name	Mahatma Basweshwar Education Society's
Address	Mahatma Basweshwar College, Khandoba Galli, Latur
Taluka	Latur
District	Latur
Pin Code	413512
Phone No. With STD Code	02382-245256
Fax No. With STD Code	--
Email ID	mbesl2021@gmail.com
Web site	

2) Registration No and Year: **OSM/12/63, 2nd September, 1963**

3) Name and Address of the Institute / College.

Name	M. S. Bidve Engineering College,
Address	P. O. Box no. 112, Vaswadi, Barshi Road, Latur
Taluka	Latur
District	Latur
Pin Code	413531
Phone No. With STD Code	02382-221255
Fax No. With STD Code	--
Email ID	principal@msbecl.ac.in ,
Web site	www.msbecl.ac.in

4) University code/ ID/ AICTE ID/ DTE Code No.

University Code/ID	2129
AICTE code/ID	1-2061292
DTE Code	EN2129

5) Name and Designation of the Head of the Institution (Principal / Director)

Name	Prof. Dr. S. R. Halhalli
Designation	I/C Principal
Qualification	P.hD (E & CE)
Experience	33
Highest Degree	P.hD (E & CE)
Specialization	Electronics & Communication Engineering
Total Experience	33
Date of Birth	06.03.1967
Phone No.	(O):02382-221255
	(R):7588547071
	(R):9423345533
E-Mail	principal@msbecl.ac.in
Whether approved by the University	Not approval
Name of University	Dr. BATU, Lonere
If yes, please mention the approval letter No	NA

6) Information on Establishment of the Institution

Year of Establishment	02/06/1983
Date on which first affiliation was accorded by the University	03/06/2017
Year of Commencement of the first batch	1983-84
Details of Last affiliation letter with year of approval	16/07/2021, 02/03/2022

7) (a) Continuation of Affiliation for AICTE approved Existing courses for the academic year: 2021-22

A. Under Graduate (If applicable)

Sr. No	Name of Course	Sanctioned Intake (Year wise)					Actual admitted (Year wise)				
		1 st	2 nd	3 rd	4 th	Total	1 st	2 nd	3 rd	4 th	Total
1	Civil Engineering	60	60	60	60	240	23	78	87	72	260
2	Computer Science & Engineering	60	60	60	60	240	69	78	78	76	301
3	Electrical Engineering (Electronics & Power)	60	60	60	60	240	10	77	80	73	240
4	Electronics Engineering	60	60	60	60	240	53	68	36	71	228
5	Information Technology	60	60	60	60	240	67	76	81	68	292
6	Mechanical Engineering	60	60	60	60	240	8	62	78	80	228

B. Post Graduate (If applicable)

Sr. No	Name of Course	Sanctioned Intake (Year wise)				Actual admitted (Year wise)			
		1 st	2 nd	3 rd	Total	1 st	2 nd	3 rd	Total
1	Computer Engineering	18	18	--	36	01	04	--	05
2	Electronics & Communication Engg.	18	18	--	36	03	04	--	07
3	Machine Design	18	18	--	36	03	03	--	06
4	Structural Engg.	18	18	--	36	17	21	--	38

7) (b) Name of R.T.I. Officer & Appellant officer.

Name	Shri. Somnath Hallale
Designation	Account officer
Qualification	M. Com, M. Phil
Total Experience	34
Phone No.	(O): 02382-221255
	(R):-- 9423345534
	(R):--
E-Mail	sbhallale@gmail.com

7) (c) Whether Institute / Colleges is Aided/ Un-aided: **Un-aided**

7) (d) Whether college is registered as a Minority Institute if yes, type of Minority Linguistic / Religious etc. : **No**

8) Whether Local Managing Committee has been : YES / ~~NO~~
constituted as per Maharashtra University Act 1994.
and Date of last meeting...01/07/2022

9) Whether Governing Body has been constituted : Yes / ~~No~~
and Date of last meeting : 12/06/2022

10) Academic Calendar of the Institute:

First Term: 15/09/2021

Second Term: 14/03/2022

11) Details of First affiliation for existing courses:

A. Under Graduate (If applicable)

Sr. No	Course	Year of affiliation	AICTE Approval No.	Government G.R. No.	University Affiliation Letter No.
1	Civil Engineering	BAMUA 1982-83, SRTMUN 1995-96, BATUL 2017-18	P-2/B-III/ RC(BB)/ 93/24175	4982/12769 7/(294)/TE CH/1(A)	30145-147, 8458-85, BATU/AFF/0 306/2017/157
2	Computer Science & Engineering	SRTMUN 1999-2000 BATUL 2017-18	740-89- 237(E)- RC-94	TEM/3398/ 565/98/T-1	Affi- 03/Latur- 332/5280, BATU/AFF/0 306/2017/157
3	Electrical Engineering (Electronics & Power)	BAMUA 1982-83, SRTMUN 1995-96, BATUL 2017-18	P-2/B-III/ RC(BB)/ 93/24175	4982/12769 7/(294)/TE CH/1(A)	30145-147, 8458-85, BATU/AFF/0 306/2017/157
4	Electronics Engineering	BAMUA 1982-83, SRTMUN 1995-96, BATUL 2017-18	P-2/B-III/ RC(BB)/ 93/24175	4982/12769 7/(294)/TE CH/1(A)	30145-147, 8458-85, BATU/AFF/0 306/2017/157
5	Information Technology	SRTMUN 2000-01, BATUL 2017-18	740-89- 237(E)- RC-94	TEM/2001/ 340/01	Affi- 03/Latur- 332/5280, BATU/AFF/0 306/2017/157
6	Mechanical Engineering	BAMUA 1982-83, SRTMUN 1995-96, BATUL 2017-18	P-2/B-III/ RC(BB)/ 93/24175	4982/12769 7/(294)/TE CH/1(A)	30145-147, 8458-85, BATU/AFF/0 306/2017/157

B. Post Graduate (If applicable)

Sr. No	Course	Year of affiliation	AICTE Approval No.	Government G.R. No.	University Affiliation Letter No.
1	Computer Engineering	SRTMU 2013-14, BATU 2017-18	Western/1- 1370296192 /2013/EOA	TEM-2013/ P.NO.177/ TE-4	Latur-332/ 2013- 14/4393, BATU/AFF/0306/201 7/157
2	Electronics & Communication Engg.	SRTMU: 2013-14, BATU 2017-18	Western/1- 1370296192 /2013/EOA	TEM-2013/ P.NO.177/ TE-4	Latur-332/ 2013- 14/4393, BATU/AFF/0306/201 7/157
3	Machine Design	SRTMU 2012-13, BATU 2017-18	Western/1- 695313031/ 2012/EOA	TEM-2012/ P.NO.98(PA RT1) TE-4	Latur-332/ 2012- 13/2623, BATU/AFF/0306/201 7/157
4	Structural Engg.	SRTMU 2012-13, BATU 2017-18	Western/1- 695313031/ 2012/EOA	TEM-2012/ P.NO.98(PA RT1) TE-4	Latur-332/ 2012- 13/2623, BATU/AFF/0306/201 7/157

12) New Course(s)/Increase in Intake to be affiliated for the academic year **Not applicable**

A. Under Graduate

Sr. No	Name of Course	Proposed Intake (Year wise)				
		1 st	2 nd	3 rd	4 th	Total

B. Post Graduate (If applicable)

Sr. No	Name of Course	Proposed Intake (Year wise)				
		1 st	2 nd	3 rd	4 th	Total

13) Course(s) under consideration for extension of affiliation of existing courses for the academic year **2022-23**

A. Under Graduate

Sr. No	Name of Course	Sanctioned Intake (Year wise)				
		1 st	2 nd	3 rd	4 th	Total
1	Civil Engineering	60	60	60	60	240
2	Computer Science & Engineering	60	60	60	60	240
3	Electrical Engineering (Electronics & Power)	60	60	60	60	240
4	Electronics Engineering	60	60	60	60	240
5	Information Technology	60	60	60	60	240
6	Mechanical Engineering	60	60	60	60	240

B. Post Graduate (If applicable)

Sr. No	Name of Course	Sanctioned Intake (Year wise)			
		1 st	2 nd	3 rd	Total
1	Computer Engineering	18	18	--	36
2	Electronics & Communication Engg.	18	18	--	36
3	Machine Design	18	18	--	36
4	Structural Engg.	18	18	--	36

	SURYAWANSHI			
9	SUBHASH SHARANAPPA UTAGE	TECH. ASSISTANT	DEE	09/01/1993
10	SIDRAM VISHWANATH TANAWADE	LAB ASST.	Diploma E & TC	15/9/2014
11	RAJENDRA ONKAR SUDKE	COMPUTER PROGRAMAR	DCS, BSC, MCA, MSC	22/1/1990
12	SHARAD NARHARAO PATANGE	LAB ASSISTANT	HSC, ETD	10/05/1998
13	ANAND BHIMASHANKAR BIDVE	LAB ASSISTANT	ITI EC	01/01/2005
14	VIJAY VISHWANATHAPPA NILA	LAB ATTENDENT	BA, ITI COPA, PGDC APEAR	13/04/2004
15	SHRKANT CHANNAPPA JIRGE	COMP. PROG.	BCA, MCA	01/09/2014
16	SANTOSH SANGAPPA GARTE	TECH ASSISTANT	DAE, BE, M.E.	01/09/2005
17	DILIP VISHWANATH KORE	ASSIS. INSTRUCTOR	ITI, ETP, MS-CIT	01/12/1988
18	MANGESH ASHOK GAIKWAD	CARPENTAR	ITI, B.A., M.A.	07/02/2007

16) (b) Supporting Staff Details (As per List Attached)

Sr. No.	Name	Designation	Qualification	Date of Joining
1	SOMNATH BABURAO HALLALE	ACCOUNT OFFICER	BCOM, MCOM, MPHIL	01/09/1984
2	ANANT PANDITRAO JOSHI	OS	B.A., M.A.	09/01/1983
3	MAHESH SOMNATH RAJMANE	LIBRARIAN	M.LIB, B.LIB	01/01/1989
4	BHIMASHANKAR BABUAPPA KOBHARE	ASST. LIB	M.LIB, B LIB	01/08/2001
5	VIJAYKUMAR PANDURANG KURE	LIB ASST	B.A LIB	08/08/1997
6	RANGNATH DADARAO PALASKAR	ASST. LIBRARIAN	MLIB, BA, BLIP, LTC, MS-CIT	01/09/1983
7	RAJEHWAR WAMANRAO PATIL	SR. CLERK	BA, TYPING 30, 40	09/01/1998
8	JAYRAJ MADHAVRAO LAKHADIVE	HEAD CLERK	BCOM, MS-CIT, TYPEING	09/01/2005
9	SOMNATH MOHANRAO DESHMUKH	HEAD CLERK	B.A., MS-CIT, TYPING	01/11/1999
10	GURPAT VITHAL PATIL	JR. CLERK	B.A., MS-CIT, TYPEING	10/05/1998
11	VAIJNATH GURPAD SWAMI	JR. CLERK	MS-CIT	12/01/1989
12	DATTATRYA SHIVLING THELE	LAB. ATTE.	SSC MS-CIT	02/01/2007
13	MANMATH KALLAPPA HINGMIRE	LAB ATTE	SSC	01/01/2001
14	NETAJI CHANDAR MADBONE	LAB ATTE.	SSC	02/01/2007
15	DAYANAND RAMRAO PATIL	LAB ATTE.	SSC	08/11/1997
16	NAGESH RAMLINGAPPA BEMBALKAR	SKILLED ASST.	SSC, ITCCCH	12/01/1989
17	VENKAT BHIMRAO TARGUDE	SKILLED ASST.	BLIB, MS-CIT	01/07/1986
18	OMPRAKASH KASHINATH ANKULGE	ELECTRICAL	HSC, MCVC	04/01/2001
19	SHASHIKANT MAHADEV KARPE	PEON	SSC	12/01/2007
20	MAHESH MADHAVRAO DANGE	DRIVER	HSC Fail	01/06/2009
21	BABASAHEB RAJARAM GARAD	DRIVER	8 TH	01/01/2010
22	MAHADEV BHAGWAN HUDGE	PEON	9 TH	07/02/1998
23	SIDDHESHWAR NAGNATH ZUNJE	PEON	9 TH	01/02/2010
24	SATISH UTTAMCHAND TAMBORE	PEON	9 TH	05/10/1998
25	BALAJI GURLING MENKUDLE	PEON	11TH	01/02/2010
26	SHIVSHANKAR BHAGWAT GHEWARE	PEON	HSC MS-CIT	01/02/2010

27	AVINASH GIRDHARI BIDVE	PEON	B.A.	01/02/2010
28	VIRBHADRA CHANDRAKANT ZUNJARE	PEON	HSC MCVC MS-CIT	01/02/2010
29	NILESH SHIDLING BIRAJDAR	PEON	SSC	01/02/2010
30	SADANAND VIRBHADRA HALKANICHE	PEON	SSC	01/02/2010
31	NIRMALA BAPURAO MITKARI	SWEEP PAR	4TH	01/04/1999
32	ANNARAO BAPURAO KHAKE	PEON	7TH	03/01/1987
33	DHONDIRAM BABURAO MALI	PEON	9TH	05/10/1998
34	LIMBRAJ BABURAO MALI	PEON	5TH	01/09/2005
35	MAHADEV CHANDRAKANT NARAYANPURE	PEON	HSC	09/01/2005
36	SANJAY SHRIMANTAPPA KHANAPURE	PEON	9TH	01/07/1986
37	PRAKASH SHIVAJI KAMBLE	PEON	SSC	01/02/2010
38	YAMUNA JAIRAM ADDE	SWEEP PAR	3RD	01/04/1999
39	ASHOK RAGHU KAMBLE	PEON		05/10/1998
40	SHIDHARAM SHIVRUDRAAPPA MYNALE	PEON	7TH	01/12/1989
41	GANGAPPA YALLAPPA TAGALAD	PEON	SSC	11/01/2005
42	ANNASAHEB RAMBHAU AMBEKAR	PEON	SSC	03/09/1991
43	VIDWAN GOVINRAO KARAGIR	PEON	SSC	09/09/1991
44	ANNARAO SAJANRAO KAMBLE	PEON	9TH	01/09/1993
45	SHIVRUDRA BAPURAO MITKARI	PEON	SSC	01/02/2010
46	AVINASH NAGNATHAPPA PEDDE	ASST PROFESSOR (Placement Staff)	B.E., M. E	09/01/1997
47	ANUP CHANDRASHEKHAR BHOGDE	ASST PROFESSOR (Physical Education)	B.E., M. Tech	18/07/2019
48	RAVISHANKAR PRABHUAPPA KHANAPURE	ASST PROFESSOR (Physical Education)	B.E., M. Tech	08/06/2021

17) Librarian:

Name of Librarian	Mr. M. S. Rajmane
Qualification	M. Com, MLIB
Date of appointment	01/01/1989
Date of Joining	01/01/1989
Contact;	9657664842
Phone No.	(O):02382-221255
	(R):--
	(R):--
E-Mail	Mahesh_librarian@yahoo.co.in
Whether approved by the University	--
Name of University	--
If yes, please mention the approval letter No	--

17) a) Library Staff Details (As per List Attached)

Sr. No	Name	Designation	Qualification	Date of Joining
1	M.S.Rajmane	Librarian	M.Com, MLIB.	01.01.1989
2	R.D.Palaskar	Asst. Librarian	B.LIB, MLIB.	01.09.1983
3	B.B.Khobare	Asst. Librarian	B.LIB, MLIB.	01.08.2001
4	V.P.Kure	Library Asst.	B.A. B.LIB	08.08.1997
5	V.B.Targude	Skilled Asst.	B.A. B.LIB	01.07.1986
6	Mrs. B. K. Khanapure	Library Asst.	M.Com, MLIB.	03.07.2015
7	S.V.Halkanche	Peon	10 th	01.02.2010
8	S. V. Tambore	Peon	9 th	05.10.1998

18) Library facilities

Sr. No	Particulars	Availability
01	Total area of the library	570.41 sqm.
02	Seating capacity of the library	150 students
03	Reprographic facility	Yes / No
04	Working hours of Library	10.30am to 5.30pm And 10:30am to 11:00 Evening (During Examination period)
05	Library networking facility	Yes
06	Use data of the library (in terms of books issued to the faculty & students etc.)	57.11 Per Day, 15704(2020-21)
07	Annual library budget (% of annual student fee collected)	12,10,000.00 2.37%

18) a) Details of the Library Books:

Sr. No	Course	Total Number of Titles	Total Number of volumes	Number of Journals	
				International	National
01.	Mechanical Engineering	1585	11404	Nil	17
02.	Civil Engineering	1220	8359	Nil	16
03.	Electronics Engineering	1348	7889	Nil	16
04.	Electrical Engineering	760	4444	Nil	6
05.	Computer Science and Engineering	1119	5808	Nil	17
06.	Information Technology	727	3516	Nil	6
07.	Physics	135	1060	Nil	1
08.	Chemistry	63	569	Nil	1
09.	Mathematics	172	2389	Nil	--
10.	Communication Skill	2	22	Nil	--
11.	Competitive Exam book	15	20	Nil	--
12	General	429	769	Nil	2
	Total	7575	46249	0	82

19) Details of Computer Facilities:

Sr. No	Course	No. of PC,s with latest configuration	Peripheral
01	Civil Engineering	25	Printer-3, Scanner-2
02	Computer Science & Engineering	121	Printer-4, Scanner-1
03	Electrical Engineering (Electronics & Power)	20	Printer-2, Scanner-1
04	Electronics Engineering	90	Printer-4, Scanner-1
05	Information Technology	86	Printer-4, Scanner-1
06	Mechanical Engineering	41	Printer-4, Scanner-1
07	Computer Engineering (PG)	27	Printer-1, Scanner-1
08	Electronics & Communication Engg. (PG)	20	Printer-1, Scanner-1
09	Machine Design(PG)	14	Printer-1, Scanner-1
10	Structural Engg.(PG)	14	Printer-1, Scanner-1
11	Admin office & Library	31	Printer-16, Scanner-6

20) Details of Internet Facility Details: **Yes**

21) Details of Wi-Fi Facility Details: **Yes**

Fitness for Affiliation:

The committee has gone through all physical verifications as per the documents and evidences provided. It therefore finds Fit/Unfit that: **M. S. Bidve Engineering College, P. O. Box no.112, Vaswadi, Barshi Road, Latur. & 2129**

be granted Continuation of Affiliation (Course Name) for the Academic Year :2022-23 subject to the fulfillment of following conditions within three months.

Terms & Conditions:

- 1) Existing Principal's approval to be taken.
- 2) Faculty to be appointed as per AICTE and DBATU norms.
- 3) Existing building need to be sanctioned by competent authority.
- 4)
- 5)
- 6)

The above conditions should be complied within the period of 3 months and the Compliance Report be submitted to the University through the Chairman of the Committee.

(Name & Designation of Chairman) Institute/Organization Address		
(Name & Designation of Member) Institute/Organization Address	(Name & Designation of Member) Institute/Organization Address	(Name & Designation of Member) Institute/Organization Address

No Relation Certificate

This is to certify that, no member from the Local Inspection Committee has any relation with the Teaching, Non-Teaching staff members and Management of: **M. S. Bidve Engineering College, P. O. Box no.112, Vaswadi, Barshi Road, Latur. & 2129**

This Certificate is given on behalf of LIC.

Dr. Ulhas Shinde (Name & Designation of Chairman) Institute/Organization Address		
Dr. R.M. Autee (Name & Designation of Member) Institute/Organization Address	Adv.Chandrakant Jadhav (Name & Designation of Member) Institute/Organization Address	Ar.Vipul Salvankar (Name & Designation of Member) Institute/Organization Address

Place: Latur

Date: 02/07/2022

C E R T I F I C A T E

Institute / College Name: **M. S. Bidve Engineering College, P. O. Box no.112, Vaswadi, Barshi Road, Latur.**

University of Code/ ID: **2129**

I, hereby certify that –

- i. The Local Inspection Committee (LIC) has verified all the papers and documents such as Salary Payment Record, PF Record etc. of the college/ institute as required by the University.
- ii. Out of available funds Institute will be depositing for various funds viz. Building Fund, Security Fund, and Reserve Fund etc. accordingly.
- iii. The College/ Institute has compiled with all the provisions of existing Maharashtra Universities Act 1994 and the Provisions of Statutes, Ordinance, Regulation & Rules made there under as required under Section of the Act. Further the College/ Institute will agree to get adapted to the **Provisions of the Statutes, Ordinance, Regulation & Rules made there under Act, of Dr. Babasaheb Ambedkar Technological University Maharashtra.**

This certificate is given on behalf of Local Inspection Committee.

Dr. Ulhas Shinde
Chairman
Local Inspection Committee

Date: Latur
Place: 02.07.2022



Shri Mahatma Basweshwar Education Society's
M.S. BIDVE ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & DTE, Mumbai, Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere)
P. O. Box No. 112, Barshi Road, Latur - 413 531 (Maharashtra)

'NAAC' Accredited

DTE Code : EN 2129

Ph.:(02382): EPBX 221255,(D)221846 Fax.: 221455, +919922050100 website : www.msbecl.ac.in e-mail: principal@msbecl.ac.in

Ref.No.

NOTICE

Date :

Prof. B.V. Dharne

M.E.Mech.(Cad/cam)

Principal

This is to inform you that, the letter no. BATU/ Affiliation/1209/2022/288 Dtd. 30th Dec., 2022. The observation of Local Inspection Committee is compiled in this letter.

So all the HOD's are informed to go through report and take necessary actions.


Principal

Attachment:-

Circular Regarding Affiliation for the Academic year 2022-23

Circulate to:-

- 1) Civil Dept. 
- 2) Mechanical Dept. 
- 3) Electrical Dept. 
- 4) Electronics Dept. 
- 5) Computer Dept. 
- 6) IT Dept. 
- 7) Account Section 
- 8) Administration Section 
- 9) Library Section 

